



Application for Credit Facility

ACCOUNT NAME:

ADDRESS:

TELEPHONE NO:

FAX:

STYLE OF ORGANISATION: LIMITED COMPANY SOLE TRADER PARTNERSHIP PUBLIC SERVICE CHARITY

VAT REGISTRATION:

IF LIMITED, PLEASE STATE REGISTRATION NO:

FULL NAME:

HOME ADDRESS:

HOME TEL NO:

NATURE OF BUSINESS:

DATE TRADE COMMENCED:

CREDIT LIMIT APPLIED FOR £

THIS CREDIT LIMITED REFLECTS THE MAXIMUM AMOUNT OF CREDIT ALLOWED AT ANY ONE TIME.

ACCOUNTS CONTACT NAME:

ACCOUNTS CONTACT TELEPHONE NUMBER:

ACCOUNTS CONTACT EMAIL ADDRESS:

EMAIL ADDRESS FOR INVOICES:

EMAIL ADDRESS FOR STATEMENTS:

ACCOUNTS INVOICE ADDRESS:

REFERENCES

BANK:

TELEPHONE NO:

TRADE REFERENCE 1

TRADE REFERENCE 2

FULL TRADING NAME:

CONTACT NAME:

CONTACT NUMBER:

CONTACT EMAIL ADDRESS:





DECLARATIONS BY THE APPLICANT

1. I/we confirm that Stairways terms and conditions of sale as amended from time to time, the current version of which is annexed to this agreement ("Stairways' Terms") will apply to the sale of goods and services under this agreement.
2. I/we confirm that I/we have read and accept the Stairways Terms.
3. I/we understand that Stairways will from time to time set a credit limit for the account and tell me/us what it is. This may be done verbally or by specific letter or by virtue of the statement which will reflect a change to the limit offered.
4. I/we agree to indemnify Stairways against all costs (including legal costs) and expenses incurred by Stairways in recovering amounts due from me/us, or exercising its rights including any administration fee incurred if Stairways refers a late/non payment dispute to its lawyers or collection agents.
5. I/we understand that Stairways reserves the right to refuse to complete any order if payment of the account or my/our credit rating is not satisfactory to Stairways.
6. I/we agree that a failure to settle outstanding invoices in accordance with the agreed credit terms entitles Stairways to suspend the credit account.
7. I/we agree that, upon reaching the credit limit granted to me/us, I/we will be required to pay Stairways in cleared funds prior to delivery of the Goods.
8. I/we understand that I/we will be sent monthly statements showing details of all purchases which has been charged to the account, unless otherwise agreed.
9. I/we understand that if I/we do not repay the outstanding balance on the account in full and on time, interest is payable in accordance with Stairways Terms.
10. I/we understand that Stairways may close the account at any time with immediate effect upon notice if I/we exceed the credit limit or if I/we break any of these terms or Stairways' Terms or if any of the following happens (or Stairways reasonably believe is likely to happen):
 - a. If we are a company any step, application, order, proceeding or appointment for a distress, execution, composition or arrangement with creditors , winding up, dissolution, administration, receivership (administrative or otherwise) or bankruptcy is taken or made, or I/we are unable to pay our debts; or
 - b. If I/we are individual(s), I/we die or any step, application, order, proceeding or appointment for execution, composition or arrangement with my/our creditors, or for bankruptcy is taken or made, or I/we are unable to pay my/our debts; or
 - c. If we are a partnership, any step, application, order, proceeding or appointment for execution, composition or arrangement with creditors, winding up, dissolution, administration, receivership (administrative or otherwise), bankruptcy is taken or made, or we are unable to pay our debts as they fall due.
11. This agreement shall be governed by and construed in accordance with the law of England and Wales and all disputes arising in connection with the Contract shall be submitted to the non-exclusive jurisdiction of the English Courts.
12. I/we confirm that the information given in this application for a credit facility is in all respects true and accurate.



Stairways

HIGH-VALUE ENGINEERING DELIVERING STAIRCASES AND DOOR SOLUTIONS
TO NATIONAL HOUSE BUILDERS, ARCHITECTS AND CONTRACTORS

Data Protection Act 1998 Notice

Words shown in italics are defined in the Data Protection Act 1998 ("the Act")

Where I provide you with personal data ("*data*"), I understand that the data will be held securely, in confidence and processed for the purpose of carrying out your business and associated activities ("*activities*"). In considering my application, I accept that you may consult with and disclose the data to credit reference agencies, banks, credit insurers and other responsible organisations outside your business that you have nominated ("*third parties*"), and that such third parties may process the data. I understand that under the Act I have a right to know what data you hold on me if I apply to you in writing and pay the applicable fee.

I agree that you may use the data to contact me with details of other products and services. Unless I have written to you objecting to you using the data for such purpose or I have not ticked the box below, I agree that you may contact me by post, telephone, fax, email, via the internet or other communication means.

I object to you using the data for direct marketing purposes

AUTHORISED SIGNATURE OF DIRECTOR / COMPANY SECRETARY / OWNER:

NAME IN BLOCK CAPITALS:

POSITION:

DATE:

Please enclose a copy of your current letterhead with this application form and email to alison.hale@stairways.co.uk or post to Accounts Department, Stairways Group, Bescot Crescent, Walsall, West Midlands WS1 4ND



www.stairways.co.uk

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